

BOARD/STAFF MEETING MINUTES

September 06, 2017

Board Conference Room – Small Staff Meeting

Chairman Jeffrey Painter called the meeting to order at 10:05 a.m.

Attendance: Chairman Jeff Painter; Travis Hill, Chief Operating Officer; Secretary to the Board Commissioner Henry Marsh; Chris Curtis, Deputy Secretary to the Board; Chief Communications and Research Officer; Paul Van Lenten, Chief Financial Officer; Ryant Washington; Jolyn Paoletti, Administrative Assistant; Nannette Williams: Director of Internal Audit; Eddie Wirt, Chief Communications and Research Officer

Absent: Commissioner Judy Napier

Chairman Jeffrey Painter motioned to approve the minutes from the August 23, 2017 board meeting. Commissioner Marsh seconded the motion and with all in agreement, the previous new business items and minutes are approved.

Chairman Jeffrey Painter motioned to approve one new business item. Commissioner Marsh seconded the motion and with all in approval, the five new business items were approved as read:

- Approval (for the record) to hire a full-time Employment Specialist (position #00029), as requested by the Virginia ABC Department of Human Resources.

Directors Reports

Each director presented an over view on their division's various projects, progress, and other updates on specific programs.

Comments from the Public

None

Comments from the Board

None

Unfinished Business

None to report

Adjournment:

At 10:52am, with no further business, Chairman Jeffrey Painter moved to adjourn for the day. Commissioner Marsh seconded and the motion was carried unanimously.